

CITY OF FLINT and GENESEE COUNTY, MICHIGAN

**NOTICE OF FUNDING AVAILABILITY and
APPLICATION**

For

**Homelessness Prevention
And Rapid Re-Housing Program (HPRP)**

**Funded through the
American Recovery and Reinvestment Act of 2009**

**Applications available at Genesee County
Metropolitan Planning Commission
1101 S. Beach St.
Flint, MI 48502**

**Applications Due: August 11, 2009
by 5:00 p.m. EST**

HPRP Timeline
CITY OF FLINT and GENESEE COUNTY, MICHIGAN

July 30, 2009	City of Flint / Genesee County co-release HPRP NOFA and Application.
August 4, 2009 1:30 p.m. - 3:30 p.m.	City of Flint / Genesee County co-host Mandatory HPRP Workshop at Genesee County Metropolitan Administration Building, 2nd Floor, Room 223, 1101 Beach Street, Flint, MI 48502 Each applicant seeking HPRP funding award(s) must be represented at the Mandatory Workshop in order to be considered for HPRP award.
August 11, 2009	HPRP Applications are due to Genesee County by 5:00 p.m. LATE APPLICATIONS WILL NOT BE ACCEPTED. APPLICATIONS WILL NOT BE ACCEPTED at the CITY OF FLINT.
August 11 - August 18, 2009	City & County staff eligibility review
August 19, 2009	Flint/Genesee County Continuum of Care Approval of Awards
August 19, 2009	Genesee County Community & Economic Development (C&ED) Committee Approval of Awards
September 1, 2009	HUD Grant Approval
September 9, 2009	Contract Approvals by Genesee County Human Services Committee (HSC)
September 14, 2009	Contract Approvals by City of Flint City Council
September 22, 2009	Contract Approvals by Genesee County Board of Commissioners
September 30, 2009	HPRP Agreements must be signed and returned to the City of Flint / Genesee County.
October 5, 2009	Initial HMIS-based Performance Report due to City of Flint / Genesee County.
October 10, 2009	Initial HMIS-based Performance Report due from City of Flint / Genesee County to HUD
July 22, 2011	60% Statutory Expenditure Deadline
July 22, 2012	100% Statutory Expenditure Deadline

Program Description

Combined, the City of Flint, Michigan (\$1,763,839), and Genesee County, Michigan (\$756,066) will receive a total of \$2,519,905 which is our area's share of the U.S. Department of Housing and Urban Development's (HUD) Homelessness Prevention and Rapid Re-Housing Program (HPRP). This Notice of Funding Availability (NOFA) describes the Application process through which these funds will be awarded.

HPRP is created under Title XII of the American Recovery and Reinvestment Act (ARRA) of 2009. HPRP is not a mortgage assistance program and is not intended to provide long-term support for program participants, nor will it be able to address all of the financial and supportive needs of households that affect housing stability. Assistance will be focused on housing stabilization, linking program participants to community resources and mainstream benefits, and helping each person develop a Housing Plan for preventing future housing instability.

The HPRP is intended to transform the current homeless assistance network in the City of Flint and Genesee County community shifting the focus from providing shelter to preventing homelessness and quickly re-housing people who do become homeless. Programs should provide just enough assistance to prevent or end an individual or family's episode of homelessness and to ensure housing stability, meanwhile stretching resources as far as possible. Since HPRP funds are not on-going, and are at this time, authorized and limited for use only between September 2009 and July 22, 2012, the HPRP Application must outline how each agency will use this federal resource to transform their role in the Flint/Genesee County Continuum of Care from a homeless shelter management system to one that provides outreach, engagement, and rapid re-housing.

Two categories of populations considered eligible for HPRP assistance are identified under the HPRP:

1.) Homelessness Prevention:

Individuals and families (households) who would be homeless but for this assistance. These people are currently in housing but are at risk of becoming homeless and need temporary rent and/or utility assistance to prevent them from becoming homeless or assistance to move to another unit. **(Prevention)**. Eligible households are those with incomes at or below 50% of Area Median Income (AMI). HPRP assistance should be targeted to individuals and families at the greatest risk of becoming homeless.

2.) Rapid Re-Housing:

Individuals and families (households) who are experiencing homelessness: (residing in emergency shelters, HUD designated transitional housing, or on the street, or in the process of an irrevocable eviction and need temporary assistance to obtain housing and retain it. **(Rapid Re-Housing)**. HPRP assistance is provided for those persons with incomes at or below 50% of Area Median Income (AMI).

City of Flint and Genesee County HPRP funds are targeted for both populations and should be used to assist those who are most in need based on critical risk factors and level of need determined by the community wide assessment tool. *(Refer to "Definitions" section)*

Key Applicant Eligibility Requirements:

- Awardee(s) shall assure a centralized intake and assessment process is in place within their agency, thereby assuring a comprehensive communitywide service and housing delivery system.
- Be actively engaged in the Flint / Genesee County Continuum of Care planning process;
- Demonstrate experience in providing direct case management (housing resource specialist) services specifically targeted to people who are homeless;
- Hold an active user license under the HMIS data collection network in Flint/Genesee County;

- Demonstrate experience with MSHDA, HUD, City of Flint, and Genesee County rental assistance programs;
- Demonstrate experience serving all homeless populations;
- Exhibit the financial capacity to administer funds as demonstrated through an audited financial statement;
- Can provide a current Financial Audit
- Principal place of business must be operated within the State of Michigan;
- Exhibit the capacity to partner with others and to administer this program;
- Provide 501(c)(3) IRS tax status documentation or be a local unit of government;
- Be able to produce a Housing Quality Standard (HQS) inspection, to also include lead based paint requirements where applicable.
- Must obtain a DUNS number and provide at the time of application and register in the federal Central Contractor Registration prior to any prospective contractual agreement for these funds.
- Proof of an active Board of Directors (by providing list of Directors and 2 most recent months of minutes)

Awardees must meet the following eligibility requirements to participate:

- Be actively involved in the Flint / Genesee County Continuum of Care planning process, and be currently considered a voting member;
- Experienced in providing services to people who are homeless;
- Current HMIS user and can demonstrate experience with HMIS data collection;
- Exhibit the financial capacity to administer funds as demonstrated through an audited federal financial statement and current Financial Audit;
- Operate its principle place of business within the State of Michigan;
- Exhibit the capacity to partner with others;
- Can demonstrate that their agency has executed sharing QSOBAA to allow sharing within HMIS.

Issuing Offices and Contact information:

City of Flint

Department of Community and Economic Development
 1101 S. Saginaw Street, Room N102
 Flint, MI 48502

Contact Person: Suzanne Wilcox
 (810) 766-7426 email: swilcox@cityofflint.com

Genesee County Metropolitan Planning Commission (GCMPC)

Room 223, Genesee County Administration Building
 1101 Beach Street
 Flint, MI 48502

Contact Person: Shelia Auten
 (810) 766-6548 or (810) 257-3010
 email: sauten@co.genesee.mi.us

