

City of Flint, Michigan

*Third Floor, City Hall,
1101 S. Saginaw Street
Flint, Michigan 48502
www.ci.flint.mi.us*



Meeting Agenda - Final

Wednesday, July 23, 2008

5:00 PM

Amended

Committee Room

FINANCE COMMITTEE

*Scott, Kincaid, Chairperson, Ward 9
Jim Ananich, Vice Chairperson, Ward 7*

*Delrico J. Loyd, Ward 1, Jacqueline Poplar, Ward 2
Kerry Nelson, Ward 3 Sandra Hill, Ward 4
Carolyn A. Sims, Ward 5 Sheldon Neeley, Ward 6
Ehren Gonzales, Ward 8*

Inez M. Brown, City Clerk

This Finance Committee Agenda was amended to reflect three (3) resolutions presented by the Administration.

ROLL CALL

EXECUTIVE SESSION

The City Attorney's Office requests an Executive Session for the purpose of consulting with the Flint City Council regarding trial and settlement strategy in connection with pending litigation since an open meeting would have a detrimental financial effect on the litigating or settlement position of the City. (3 cases)

SPECIAL ORDER

RESOLUTIONS

080856 Genesee County Treasurer/Sheriff's Wages/Genesee County Work Release Workers

Resolution authorizing the appropriate City officials, upon City Council approval, to issue a purchase order to the Genesee County Treasurer for wages for the sheriff watching the Work Release Crew, who perform various clean-up and maintenance jobs that would otherwise cost the City more money to have done, in an amount NOT-TO-EXCEED \$43,273.64, as requested by Parks & Recreation [Parks and Recreation Work Release Program Repairs and Maintenance Acct. No. 101-751.780-930.000]. (Per Resolution Staff Review: October, 2007 through April 2008.)

See Also Resolution 051378 - Budget Amendment/Parks & Recreation/ Management of the Work Release Program:

Resolution authorizing the appropriate City Officials to add from the General Fund balance the amount of \$18,000.00 to the Parks & Recreation Work Release Program Repairs & Maintenance Account (101-751.780-930.000) for fiscal year 2006 in order to pay for expenses related to the Work Release Program, as requested by Parks & Recreation. (The City of Flint has used the Genesee County Work Release Workers for various clean up and maintenance jobs that would otherwise cost the City much more to have done. In order to be able to use the Work Release Workers, lunch must be provided for them. There are also incidental expenses such as repair and maintenance supplies and gas for equipment they may be using.)

080943 Cancellation/Unspent CDBG Funds/Court Street Village, GCCARD, Metro Housing, Transition House, University of Michigan

Resolution authorizing the appropriate City Officials to do all things necessary to cancel spending authority and revenue recognition for the purpose of reprogramming the \$25,000.00 of unspent Community Development Block Grant Funds: Court Street Village - \$1,020.62 [270-748.280-502.748 - revenue/270-748.280-805.327 - expense]; GCCARD - \$8,509.14 [273-748.442-502.748 - revenue/273-748.360-805.327 - expense]; Metro Housing - \$8,758.78 [275-748.442-502.748 - revenue/275-748.442-805.119 -

expense]; Court Street Village - \$179.49 [271-748.280-502.748 - revenue/271-748.280-805.327 - expense]; Transition House - \$2,538.27 [274-748.510.502.748 - revenue/274-748.510-805.501 - expense]; University of Michigan - \$3,993.70 [276-748.560-502.748 - revenue/276-748.560-805.101 - expense].

Referral by Councilwoman Sims to MAJOR GRANTS/MAYOR/ADM. She asks the Major Grants Department to provide the City Council with an amended resolution that does not include GCCARD and Transition House.

Referral by Councilwoman Poplar to MAJOR GRANTS/MAYOR/ADM. She asks Major Grants to reprogram some of these dollars to the University of Michigan - Flint and VAAA (Valley Area Agency on Aging). These agencies offer critical services to senior citizens in the City of Flint.

080944 Reprogramming/Unspent CDBG Funds/Shelter of Flint/FY2007-08 CDBG Staffing Contract Increase

Resolution authorizing the appropriate City Officials to do all things necessary to reprogram \$25,000.00 of unspent Community Development Block Grant funds to increase the Shelter of Flint's CDBG Public Service Contract through December 31, 2008, for a total contract not to exceed \$65,000.00 for staffing support at its shelter. (See Resolution 080943 - Cancellation of Spending Authority: Court Street Village, Metro Housing, GCCARD, University of Michigan, Transition House)

080954 FY2009/Administration's [Proposed] Amendments

Resolution authorizing the appropriate City Officials to do all things necessary to adjust the FY09 Budget to reflect changes according to attached Tables 1 and 3. The Department of Budget Management and the Finance Department have identified and verified that the FY09 Adopted Budget is UNBALANCED, which is in violation of the Uniform Budgeting and Accounting Act (UBAA). Judge Geoffrey Neithercut ordered the City of Flint Administration to present the amendment to City Council at a session of Court held on Tuesday, July 8, 2008. The information identified has been researched and a deficit has been identified in the General Fund (101) revenues in administrative services in the amount of \$1,359,552. The adopted budget reduced various department expenses that produced this revenue resulting in this out of balance. The FY09 Adopted Budget reduced various department funding to non-serviceable levels. The departments are required by the City Charter and case law to be funded at a serviceable level, including but not limited to Legal, Labor Relations, Human Resources, Ombudsman and City Administrator.

081003 Detroit Salt Company/Bulk Rock Salt

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Detroit Salt Co. for bulk rock salt, as requested by Transportation, in an amount not to exceed \$310,000.00 (Local Street Fund, Major Street Fund: 202-449.203-726.000 - \$186,000.00; 203-449.203-726.000 - \$124,000.00). Per Resolution Staff Review: "Without additional funding we will be unable to purchase the salt to maintain city streets."

081004 Sonitrol Tri-County/Security Monitoring/City Facilities

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Sonitrol Tri-County for security monitoring at various City facilities, in an amount not to exceed \$19,533.50 (General Fund, Park/Recreation Fund, Golf Fund, Fleet/Central Garage Fund: 590-550.100-801.000 - \$3,400.00; 590-540.208-801.000 - \$500.00; 591-540.100-801.000 - \$500.00; 661-451.100-930.000 - \$780.00; 208-752.102-801.000 - \$1,430.50; 584-755.100-801.000 - \$2,043.00; 101-262.100-956.000 - \$560.00; 101-752.101-801.000 - \$7,000.00; 101-305.201-801.000 - \$1,380.00; 101-305.201-801.000 - \$1,380.00; 101-262.100-956.000 - \$560.00).

081005 Annual Supply/Siemens Water Technologies/Siemens Deionized Laboratory Reagent Water System/Service and Sundries

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Siemens Water Technologies for the annual supply of service and sundries for a Siemens Deionized laboratory reagent water system, as requested by Utilities/Water Pollution Control Facilities, in an amount not to exceed \$3,500.00 (Sewer Fund: 590-550.100-740.200).

081006 Contract/Quest Diagnostics/Laboratory Services/New & Existing Employees

Resolution authorizing the proper City Officials, upon City Council approval, to enter into a contract agreement with Quest Diagnostics for laboratory services to perform blood work and drug testing of new and existing employees, as requested by Risk Management, in an amount not to exceed \$14,000.00 (Fringe Benefit Fund: 627-174.871-801.300).

081007 Maintenance Agreement/Daystar Computer System/City Council Office

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Daystar Computer System for a maintenance agreement for the City Council software system in the amount of \$14,940.00 (General Fund: 101-215.100-801.000).

081008 FY09/CO#3/Contract/Genesys Occupational Health Network/Testing Services/Increase

Resolution authorizing the proper City Officials, upon City Council approval, to enter into Change Order #3 to the contract with Genesys Occupational Health Network for an increase of the FY09 allocation for occupational testing services, as requested by Risk Management/Health Clinic, in an amount not to exceed \$8,500.00 and a revised contract amount of \$58,000.00 (Fringe Benefit Fund: 627-174.871-801.300).

081009 CO#1/Stantec Consulting/Hamilton Dam/Engineering Services

Resolution authorizing the proper City Officials, upon City Council approval, to enter into Change Order #1 to the contract with Stantec Consulting for engineering services for the development of Hamilton Dam, as requested by the Water Plant Supervisor, in an amount not to exceed \$10,000.00 (Water Fund - 591-545.203-801.000).

081010 Agreement/Second Year of Three-Year/Cintas Corp./Uniform, Floor Mat & Linen Rental

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Cintas Corp. (second year of a three-year agreement) for uniform, floor mat and linen rental, in an amount not to exceed \$41,960.00, as requested for various departments. (Fleet/Central Garage Fund, General Fund, Water Fund, Sewer Fund, Fringe Benefit Fund, City Jail Fund: 661-451.100-758.000 - \$1,500.00; 590-550.100-758.000 - \$18,000; 101-753.200-726.000 - \$450.00; 590-540.208-758.000 - \$5,000.00; 590-540.207-758.000 - \$2,000.00; 591-540.100-758.000 - \$1,000.00; 591-540.202-758.000 - \$8,000.00; 591-540.200-758.000 - \$2,000.00; 101-338.201-940.000 - \$2,500.00; 627-174.871-8091.300 - \$1,100.00; 211-305.206-726.000 - \$410.00)

081011 FY09/Rochester Midland Corp./Boiler Treatment Chemicals

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Rochester Midland Corp. for FY09 boiler treatment chemicals, as requested by Utilities/Water Plant, in an amount not to exceed \$6,000.00 (Water Fund: 591-545.201-726.000).

081012 Broner Glove & Safety/Gas Detector Parts & Services

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Broner Glove & Safety for gas detector parts and services, as requested by Utilities/Water Plant, in an amount not to exceed \$4,000.00 (Water Fund: 591-545.201-726.000).

081013 FY09/Aire Liquide/Liquid Oxygen

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a FY09 purchase order to Aire Liquide for liquid oxygen, as requested by Utilities/Water Plant, in an amount not to exceed \$22,000.00 (Water Fund - 591-545.200-740.000).

081014 Superior Materials/Redi-Mix Concrete

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue purchase orders to Superior Materials for redi-mix concrete in an amount not to exceed \$103,250.00, as requested for various departments. (General Fund, Major Street Fund, Local Street Fund, Sewer Fund: 101-748.235-726.000 - \$10,000.00; 202-443.201-726.000 - \$1,000.00; 202-449.201-726.000 - \$15,000.00; 203-443.201-726.000 - \$1,000.00; 203-449.201-726.000 - \$45,000.00; 590-540.208-726.000 - \$21,250.00).

081015 FY09/Annual Supply/Mid-Michigan Lock & Safe/Locksmith Repair & Service

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue purchase order to Mid-Michigan Lock & Safe for the annual supply of locksmith repair and service, as requested for various departments, in an amount not to exceed \$18,750,000. (Parks & Recreation, Fleet/Central Stores Fund, Golf Fund, Water Fund, Sewer Fund, General Fund)

081016 Sale of City-Owned Property/MGB Holdings, Inc.(TDM International, Inc.)/E. Paterson Street/Vacant Land

Resolution authorizing the appropriate City Officials to do all things necessary to enter into and complete the sale of the following described parcel of property located in the City of Flint, County of Genesee, State of Michigan, parcel numbers 41-06-353-001, a vacant lot on N. Saginaw St., legally described as OAK PARK SUBDIVISION OF PART OF SECTIONS 1 AND 2 SMITH'S RESERVATION. LOT 1; ALSO LOT 2 EXC NLY 37 1/2 FT OF WLY 100 FT; ALSO NLY 25 FT OF LOT 3, BLK 3; 41-06-353-002, a vacant lot at 1810 N. Saginaw St., legally described as OAK PARK SUBDIVISION OF PART OF SECTIONS 1 AND 2 OF SMITH'S RESERVATION; N 37 1/2 FT OF W 100 FT OF LOT 2, BLK 3; 41-06-353-005 a vacant lot on E. Paterson St., legally described as OAK PARK SUBDIVISION OF PART OF SECTIONS 1 AND 2 OF SMITH'S RESERVATION; LOT 31, BLK 3 for the total sum of \$5,000.00 and transfer the property to MGB Holdings, LLC, 4157 Far Hill Court, Bloomfield Hills, Michigan 48304, in an AS IS condition by means of conveyance of a Quit Claim Deed. (expansion of their automotive component manufacturing business. Their immediate need is room for semi-trucks to access the property and utilize the loading dock on the side of the building. This land acquisition will also enable TDM International, Inc. to expand their business operations in the future. Revenue realized from the sale of this property will be placed in the General Fund Real Estate Division Account 101-371.210-673.100.

081017 Sale of City Owned Land/John E. Coleman/W. Marengo (Ward 2)

Resolution authorizing the appropriate City Officials to do all things necessary to enter into and complete the sale of the property commonly known as a vacant lot on W. Marengo Avenue, Flint MI (Ward 2), parcel no. 46-35-235-003 and legally described as FLINT PARK NO. 1 LOT 103 for a cost of \$50.00 and transfer the property to John E.Coleman (806 W. Marengo) in an AS IS condition for beautification and gardening purposes, by means of conveyance of a Quit Claim Deed. Revenue realized from the sale of this property will be placed in the Real Estate Management Revenue Account 101-371.210-673.100.

081023 Proposed Charter Amendment/Millage/Fire Department/Ballot Question/November 4, 2008

Resolution, as presented by administration, approving the proposed City

Charter amendment adding language to Section 7-201(A) as follows: "Section 7.201 (A) (5) During the period of December 1, 2008 through November 30, 2014, the City of Flint is authorized to levy taxes at the rate of 1.6 mills (\$1.60 per \$1,000.00) on the taxable value of all real and personal property in the City of Flint, with all revenues received, as a result of this provision, being used solely for the purpose of providing funding to the Fire Department? It is estimated that 1.6 mills would raise approximately \$2,526.387 in the first year." The City Council of the City of Flint proposes the Flint City Charter amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 4, 2008 General Election.

081024 Proposed Charter Amendment/Millage/City Jail/Ballot Question/November 4, 2008

Resolution, as presented by administration, approving the proposed City Charter amendment adding language to Section 7-201(A) as follows: "Section 7.201 (A) (5) During the period of December 1, 2008 through November 30, 2014, the City of Flint is authorized to levy taxes at the rate of 1.4 mills (\$1.40 per \$1,000.00) on the taxable value of all real and personal property in the City of Flint, with all revenues received, as a result of this provision, being used solely for the purpose of operating the City Jail? It is estimated that 1.4 mills would raise approximately \$2,210.589 in the first year." The City Council of the City of Flint proposes the Flint City Charter amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 4, 2008 General Election.

081025 Proposed Charter Amendment/Millage/Police Department/Ballot Question/November 4, 2008

Resolution, as presented by administration, approving the proposed City Charter amendment adding language to Section 7-201(A) as follows: "Section 7.201 (A) (5) During the period of December 1, 2008 through November 30, 2014, the City of Flint is authorized to levy taxes at the rate of 3.4 mills (\$3.40 per \$1,000.00) on the taxable value of all real and personal property in the City of Flint, with all revenues received, as a result of this provision, being used solely for the purpose of providing funding to the Police Department? It is estimated that 3.4 mills would raise approximately \$5,368,573 in the first year." The City Council of the City of Flint proposes the Flint City Charter amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 4, 2008 General Election.

DISCUSSION ITEMS

080210 Lay Offs/City Council Office/City Clerk Office

Referral by Councilman Nelson to MAYOR/ADM. He asks the administration to provide, in writing to all members of Council, a response to the following:

- (1) How many staff members in the Mayor's Office are being cut?
- (2) How many of the mayor's staff members are willing to take pay cuts? Is anyone in his office willing to take a cut in pay?
- (3) What plan does the administration have in regarding to the staffing of his

office and the City Administrator's?

Referral by Councilman Gonzales to MAYOR/ADM. He believes discussions need to go on between the Mayor, City Administrator, Budget Department and department heads to discuss what City departments can make cuts. He agrees the City needs to be more lean and efficient with what it does; he believes the City needs to make a 10% cut, but, believes the way the cuts were made is unacceptable. Removed at the request of Councilman Gonzales (7/9/08).

080241 City of Flint/Fire Hydrants/Status

Referral by Councilwoman Poplar to FIRE DEPARTMENT/UTILITIES/MAYOR/ADM. She asks the Utilities Department to provide all members of the City Council and City Council Office (11 copies), in writing, with (1) the number of fire hydrants in the City of Flint; (2) the number of fire hydrants that are not in operation; (3) location of fire hydrants not in operation; (4) reason for being inoperable; (5) when they will be repaired, replaced; (5) approximate cost to the City to repair or replace; (6) what line item or fund where monies will be taken to do this work.

080272 Voided or Destroyed Checks/Requested by City Council

Councilwoman Sims addressed the issue of the destroying or invalidating checks requested by the City Council or individuals. She referred to Mr. Tony Palladino and the cancellation of a check issued to him by the Mayor Donald J. Williamson. She also mentioned the check that was to be issued to Mott Community College that had not been mailed, request for reimbursement from ward accounts for tickets to the NAACP Award Dinner. Councilwoman Sims pointed out, that is one of the reason the City Council must have its' own independent legal counsel - the mayor illegally stops distribution of funds, as requested, from the City Council budget.

080285 Brennan Center/Activities

Councilwoman Poplar asked the City Administrator about the Brennan Center: Who is the supervisor? What funds have been appropriated to this center?

080361 Police Academy/Recruits/FY2008/2009

Referral by Councilwoman Sims & Councilman Ananich to HUMAN RESOURCES/MAYOR/ADM. She asks the Director of Human Resources to provide the City Council with a response to allegations regarding the Police Academy and two recruits for the City of Flint - one related to a former mayor of the City of Flint. She would like to know: (1) What is the hiring process for police academy recruits? (2) Are background checks conducted? (3) Are there allegations regarding one Police Department recruit currently attending the academy? (4) Was the background check waived on this individual? (5) If so, why?

Referral by Councilman Ananich to HUMAN RESOURCES/MAYOR/ADM. He

would like to know: (1) Why is the City sending officers to the Police Academy when the City jail is closing; when current police officers are being demoted and eliminated? (2) Once they graduate, with the City's budget issues, demotion and elimination of police officers, where will these individuals be employed? At the City? Ms. Deirdre Pitts is being asked to attend the next City Council Special Affairs Committee Meeting on Monday, April 14, 2008, to address Council concerns regarding this issue.

To date, no response received.

080430 Employee Status/Michael Vance/Backpay

Referral by Councilperson Kincaid to HUMAN RESOURCES/FINANCE/MAYOR/ADM. He asks Personnel Director Deirdre Pitts and the Finance Department to inform the City Council of the following regarding City of Flint employee Michael Vance: (1) Does Mr. Vance work for the Parks & Recreation Department, the Police Department, the Office of the Mayor or some other division? (2) Which fund is Mr. Vance paid from? (3) Is Mr. Vance still certified as a Police Officer? (4) Did Mr. Vance receive backpay when he returned to work and was it for all of the time he was off or a portion of said time? (5) What was the dollar amount for backpay received by Mr. Vance? (6) Which fund was this amount paid from; Police or Self-Insurance? Please provide a written response to all Councilpersons detailing this information.

To date, no response received.

080436 Eldorado Vista Drive/Benches & Trash Cans

Referral made by Councilman Neeley to PARKS & REC/MAYOR/ADM. He, once again, asks the Parks & Recreation Department to purchase four (4) picnic tables and 8 to 10 trash cans for Eldorado Vista Park located in the 6th Ward. Councilman Neeley had initially requested these trash cans and picnic tables during a City Council Committee Meeting held on Wednesday, March 21, 2007, where Mr. Bob Cook had assured him he would sign the requisition for the purchase of these items. To date, nothing has been done.

080474 Audit/Self-Insurance Fund (677)/Legal Department

Councilman Kincaid informed members of the Flint City Council he had requested Plante & Moran to provide a proposal for Council review and a resolution whereby they would perform an audit of the 677 Fund in the Legal Department from the period of January 1, 2007 through December 31, 2007.

To date, no response received.

080483 Mercedes' Kitchen/Contract and Facility Use

Referral by Councilwoman Sims to CITY ATTORNEY/MAYOR/ADM. She asks the administration to provide all members of the City Council with a printout of all the lease agreement payments made by Mercedes Kinnee for leasing the City Hall cafeteria. It is her understanding she is in default. She would like to know the dates and amount of payments received since Ms. Kinnee has been

running the cafeteria. Information should be provided to all members of Council and the City Council Office. (See Resolution 080338 which failed in Council 4/28/08 and Discussion Item 080152 which was dropped by Council.)

To date, no response received.

080486 Capital Purchase/Police Department/14 Tahoes

Referral by Councilwoman Sims to CITY ADMINISTRATOR/MAYOR/ADM. She asked the City Administrator about the "Capital Purchase" for 14 new Tahoes for the Flint Police Department, as referred to by the City Administrator. The City Administrator agreed to provide the "particulars" about the finances of these vehicles with "Capital Purchase" monies, requesting the information from Finance and Budget Departments.

To date, no response received.

080606 City Auction/Vehicles/Monies Generated

Referral made by Councilwoman Sims to POLICE DEPT/PURCHASING/MAYOR/ADM. She requests a copy of the list of monies generated from the sale of vehicles at the auction recently held by the City. This information should be provided to all members of Council and the City Council Office.

To date, no response received.

080607 Fire Escrow Fund

Referral by Councilwoman Sims to CITY TREASURER/MAYOR/ADM. She requests a copy of the Fire Escrow Account activity and balance from July 1, 2004 through May 21, 2008. Copies should be provided to all City Council Members and the City Council Office prior to the next City Council Finance Committee Meeting.

To date, no response received.

080951 Ombudsman Investigation/Emergency Purchases/Amended Ordinance

Referral by Councilperson Neeley to OMBUDSMAN. He asks that the Ombudsman Office investigate emergency purchases by the Administration with regard to purchasing ordinances that were recently amended and adopted by the City Council on June 9, 2008 (Ordinances #3714, #3715, and #3716). Of particular concern is Ordinance #3714, which dictates that emergency purchases that exceed \$10,000 must have prior City Council approval. Please provide a written response to all Councilpersons detailing whether or not the emergency purchases made by the Administration after these ordinances were passed (with immediate effect) abide by the provisions established.

080966 Sidewalk Repair/526 W. Home Avenue (Ward 1)

Referral by Councilman Delrico Loyd to TRANSPORTATION/MAYOR/ADM. He asks the Transportation Department to replace the seven (7) blocks of sidewalks that need to be repaired or replaced (526 W. Home Avenue).

Provide written response of when these sidewalk slabs will be replaced.

080967

Employment Status/Kay Kelly/Parks & Recreation/Mott Foundation

Referral by Councilwoman Poplar to MAYOR/ADM. She asks the Mayor/Adm. to provide the City Council with the employment status of Mrs. Kay Kelly who worked in the Parks and Recreation Department on behalf of the Mott Foundation (Kearsley Park Project, etc.). Response to be provide to all City Council members and City Council Office.

To date, no response received.